

REVISED ANNUAL PROCUREMENT PLAN FOR FY 2021-2022

Ministry /Division: Ministry of Education

Code # 1250101137952

BUDGET:REVENUE

Total cost: 39.52

Name of Agency: Directorate of Secondary and Higher Education
Procuring Entity Name/Code: Finance & Procurement Wing

Code # 1250201108762

Code # 114

Package No	Description of Procurement Package (GOODS)	Unit	Quantity	Procurement Method & (Type)	Contract Approving Authority	Source of Fund	Estd Cost (Lakh Taka)	Time code for process	Not used in Goods	Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
NS 1	Communication with Prime Minister's Office for Closing Ceremony of Bangabandhu Sheikh Mujibur Rahman and Muktijuddho k Jani (Code: 3257301) (Special Wing)	Nos.	LS	DPM	DG, DSHE	GOB	7.00	Planned dates		10-Nov-21	17-Nov-21	20-Nov-21	23-Nov-21	26-Nov-21	28-Nov-21		28-Dec-21
								Planned days		0	7	3	3	3	2	18	30
NS 2	Procurement of Digital Archive for Closing Ceremony of Bangabandhu Sheikh Mujibur Rahman and Muktijuddho k Jani (Code: 3257301) (Special Wing)	Nos.	LS	DPM	DG, DSHE	GOB	3.00	Planned dates		10-Nov-21	17-Nov-21	22-Nov-21	24-Nov-21	26-Nov-21	28-Nov-21		28-Dec-21
								Planned days		0	7	5	2	2	2	18	30
GR 4	Procurement of Refreshment of Guest for Closing Ceremony of Bangabandhu Sheikh Mujibur Rahman and Muktijuddho k Jani (Code: 3257301) (Special Wing)	Nos.	LS	DPM	DG, DSHE	GOB	5.00	Planned dates		11-Nov-21	18-Nov-21	23-Nov-21	25-Nov-21	27-Nov-21	29-Nov-21		29-Dec-21
								Planned days		0	7	5	2	2	2	18	30
SR 1	Procurement of theme song for Closing Ceremony of Bangabandhu Sheikh Mujibur Rahman and Muktijuddho k Jani (Code: 3257301) (Special Wing)	Nos.	LS	SSS	DG, DSHE	GOB	2.00	Planned dates		11-Nov-21	18-Nov-21	23-Nov-21	25-Nov-21	27-Nov-21	29-Nov-21		29-Dec-21
								Planned days		0	7	5	2	2	2	18	30

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Sl. No.	Description Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estd. cost in TK. Lac	Time Code for Process	Invitation for RFQ	RFQ Opening & Evaluation	Notification of work order	Delivery of Goods
1	2	3	4	5	6	7	8	9	10	11	12	13
GR 01	Procurement of Other Stationeries Invitation card Crust Certificate Booklet and Folder etc. for Closing Ceremony of Bangabandhu Sheikh Mujibur Rahman and Muktijuddho k Jani (Code: 3257301) (Special Wing)	Number	LS	Request for Quotation	DG	GoB	3.00	Planned date	10.11.21	17.11.21	21.11.21	21.12.21
								Planned days	0	07	04	30
GR 02	Procurement of Other Stationeries for recruitment Exam (Code: 3211135) (General Administration Wing)	Number	LS	Request for Quotation	DG	GoB	3.00	Planned date	14.11.21	17.11.21	24.11.21	09.12.21
								Planned days	0	03	07	15
GR 03	Procurement of cartidge for recruitment Exam (Code: 3211135) (General Administration Wing)	Number	LS	Request for Quotation	DG	GoB	3.00	Planned date	15.11.20	18.11.20	22.12.20	27.12.21
								Planned days	0	03	04	05
WR 01	Procurement of indoor decoration for Closing Ceremony of Bangabandhu Sheikh Mujibur Rahman and Muktijuddho k Jani (Code: 3257301) (Special Wing)	Number	LS	Request for Quotation	DG	GoB	6.00	Planned date	15.11.21	22.11.21	29.11.21	29.12.21
								Planned days	0	07	07	30
WR 02	Procurement of outdoor decoration for Closing Ceremony of Bangabandhu Sheikh Mujibur Rahman and Muktijuddho k Jani (Code: 3257301) (Special Wing)	Number	LS	Request for Quotation	DG	GoB	5.00	Planned date	11.11.21	17.01.21	24.11.21	25.12.21
								Planned days	0	06	07	30
GR 04	Procurement of training Materials (Code: 3231301) (Training wing)	Number	LS	Request for Quotation	DG	GoB	2.52	Planned date	15.11.21	21.12.21	23.12.21	27.12.21
								Planned days	0	06	02	05
Total Value of Goods Procurement in lakh taka In words: Thirty nine lac fifty two thousand taka only							39.52					


Accountant
Finance and Procurement


Assistant Director-2
Finance and Procurement


Deputy Director
Finance and Procurement


Director
Finance and Procurement


Director General
DSHE